

## ASSESSMENT

- ✓ Quiz & Assignment (Group: 60%)
- ✓ Final exam : 40%

## FINANCIAL AID

- ✓ PTPN\*\*
- ✓ EPF withdrawal (2nd account)
- ✓ Yayasan Negeri Selangor
- ✓ Interest free monthly installment
- ✓ HRDF Claimable

\*\*Terms & Condition Apply

## HOW TO APPLY

- Submit an online enquiry at [www.asa.edu.my](http://www.asa.edu.my)
- Visit us at Kolej ASA, Rawang

## CONTACT US

KOLEJ ASA  
No. 6-1, Jalan Bandar Rawang 11,  
Pusat Bandar Rawang,  
48000 Rawang,  
Selangor Darul Ehsan.

☎ 03-6092 5254 / 7320  
☎ 03-6092 3254  
☎ 012-656 1160  
✉ [general@asa.edu.my](mailto:general@asa.edu.my)

[www.asa.edu.my](http://www.asa.edu.my)

## EXECUTIVE DIPLOMA IN BUSINESS MANAGEMENT (N/345/4/0276) / (MQA/FA2038)

The Executive Diploma programme is specially designed for working adults to enhance the skills and knowledge related to the clients vocation for career advancement. The curriculum which is developed and designed to stresses both theoretical and practical aspects to cater to working adults needs to enhance their knowledge and skills in related fields. The learning and teaching methods comprise lectures, discussions, group presentation, exercises, videos and case studies.

## ENTRY REQUIREMENTS

- ✓ Pass SPM / SPM (V) / SAM / O-LEVELS/ with minimum 3 credits
- ✓ Minimum 3 years working experience
- ✓ 21 years and above
- ✓ Open entry through APEL

## INTAKE (EVERY YEAR)

- ▶ - January - February
- ▶ - April - May
- ▶ - August - September

## DURATION

- ▶ Minimum study duration 1 year
- ▶ 6 month (18 months)

## AREA OF STUDIES

- ▶ Management
- ▶ Accounting
- ▶ HR
- ▶ Law
- ▶ English language
- ▶ Computer Skills
- ▶ Business
- ▶ Entrepreneurship

### YEAR 1

1<sup>st</sup> Semester (4 Month)  
Study

2<sup>nd</sup> Semester (4 Month)  
Study

3<sup>rd</sup> Semester (3 Month)  
MPU Subjects

### YEAR 2

4<sup>th</sup> Semester (4 Month)  
Study

5<sup>th</sup> Semester (3 Month)  
Project

## ACCREDITATION



## WHY YOU SHOULD CHOOSE KOLEJ ASA?

- ▶ Accredited and Recognized by MQA & MOHE
- ▶ Affordable and reasonable tuition fees
- ▶ Classes on WEEKENDS
- ▶ MyQuest 4★★★★ Rating
- ▶ Learning Management System (LMS) Support
- ▶ Part time class for working adults
- ▶ Student activities @ project
- ▶ Strategic location

## FEES STRUCTURE

- ▶ Registration : RM1,000
- ▶ Tuition Fees : RM9,000 (RM500 X 18 Months)
- ▶ Library @ LMS : RM180 (RM10 per month X 18 months)
- ▶ Internship : RM500
- ▶ Supervision Fee : RM500

## STUDY ROUTE

PASS SPM  
WITH 3 CREDIT

EDBM

BACHELOR

Pathway to Degree  
with EXEMPTIONS